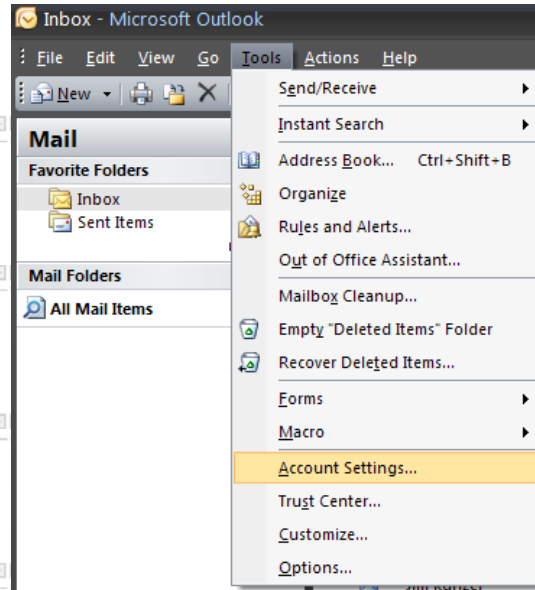
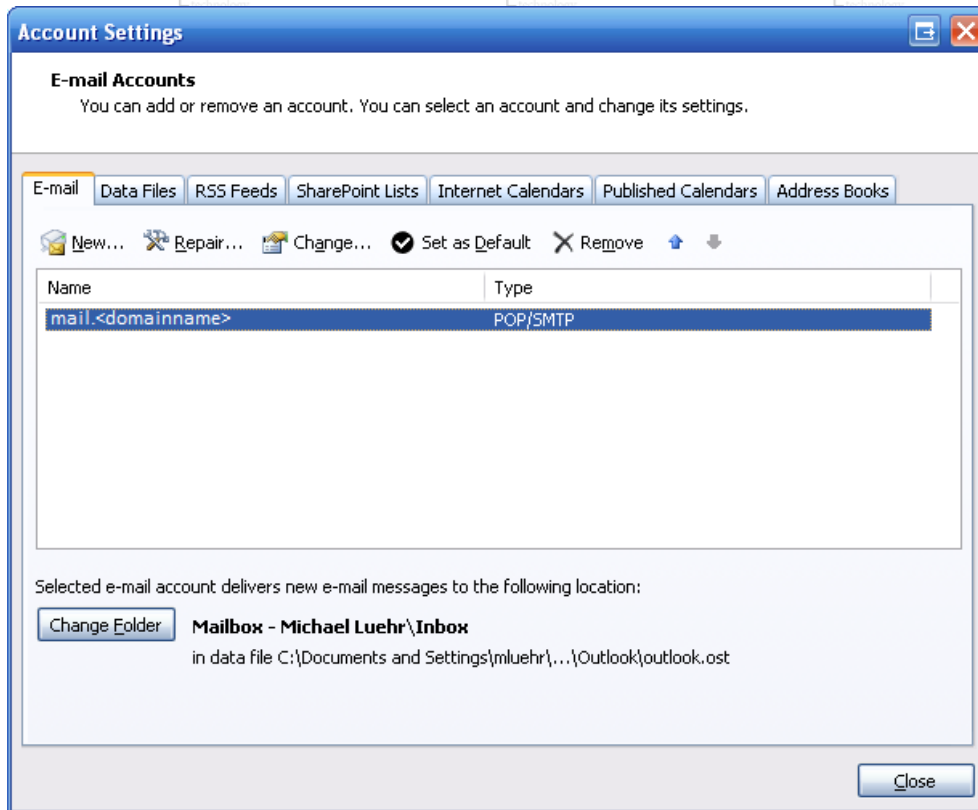


Office Outlook 2007 port change

1. Click on Tools and then Account settings



2. Double click your account that is hosted by MCC Technology



Verify the following settings:

- a. Incoming Server = pop3.<domainname>
- b. Outgoing Server = smtp.<domainname>

3. Click on “More Settings” button

Change E-mail Account

Internet E-mail Settings
Each of these settings are required to get your e-mail account working.

User Information
Your Name:
E-mail Address:

Server Information
Account Type:
Incoming mail server:
Outgoing mail server (SMTP):

Logon Information
User Name:
Password:
 Remember password
 Require logon using Secure Password Authentication (SPA)

Test Account Settings
After filling out the information on this screen, we recommend you test your account by clicking the button below. (Requires network connection)

4. At the tabs on the top: “Outgoing Server”

- a. Be sure the top check box is marked
- b. Be sure the button “Use same settings as my incoming mail server” is used

Internet E-mail Settings

General **Outgoing Server** Connection Advanced

My outgoing server (SMTP) requires authentication

Use same settings as my incoming mail server

Log on using

User Name:
Password:
 Remember password

Require Secure Password Authentication (SPA)

Log on to incoming mail server before sending mail

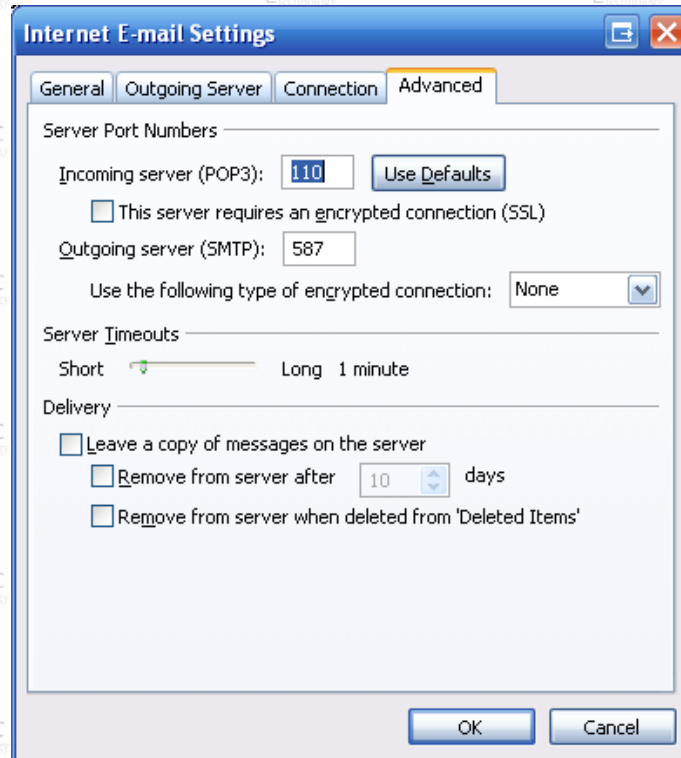
5. On advanced tab:

a. Be sure Incoming server (POP3) is set to 110

i. Do NOT check "this server requires an encrypted connection (SSL)"

b. Outgoing server (SMTP) is set to 587

i. This should be the only change if your account was already working



6. Click OK and then finish and your account is ready to go.